Digital Citizenship Plan | 2026-2027

School Name Saddle Ridge School

Calgary Board of Education

Digital citizenship is about using technology and participating in digital environments. It is key to helping our students learn to use available technology responsibly in the classroom and beyond. This Digital Citizenship Plan addresses how we work to build a community where we live and work together as digital citizens.

Relevant contextual information about our school and School Development Plan:

- K-4 school with a diverse population
- High percentage of EAL learners approximately 84%
- Literacy goal: Students foundational skills in literacy will improve

Relevant evidence and data that informs our Digital Citizenship Plan:

- As early learners, students are new to using digital tools for learning

Long Term Goal	Competency	Short Term Goals	Outcomes	Activities & Resources (e.g., students, staff, parents)	Measures
Long term goal #1 Learners will understand the importance of protecting personal information online and apply appropriate strategies	**Safe** I know how to protect my personal information online	Short term goal #1 Students will understand the characteristics of a strong password and why it is important to have one	Students will create an age-appropriate unique password to access CBE network/technology	Review resources on Digital Citizenship Insite Pages Targeted lessons on creating strong passwords Support from the Teaching and Learning with Technology Specialists as needed	All students in the school will have a unique, secure password to access CBE network/technology
		Short term goal #2 Students will understand the importance of keeping their passwords secure and	Students will keep their passwords private and keep password hints in a secure location	Review resources on Digital Citizenship Insite Pages Grade 4 students will learn how to reset passwords using the	All students will keep their passwords private and grade 4 students will know how to reset their passwords, as needed

Long Term Goal	Competency	Short Term Goals	Outcomes	Activities & Resources (e.g., students, staff, parents)	Measures
		private		Student Account Tool	
Long term goal #2 Learners will develop skills using digital tools to support and enhance learning	**Involved** I leverage digital tools to learn, express my creativity and collaborate with others	Short term goal #1 Students will use Google tools to support and enhance their learning (Google Slides and Google Docs)	Students will understand how to use Google tools and make decisions on which tools will suit their learning needs	Teachers will familiarize themselves with the features of Google tools Video or text-based tutorials on Google tools Teachers will design tasks that incorporate Google tools	Increase in student use of Google tools to demonstrate their learning Increase in student advocacy for technology that aligns with the task and learning needs
		Short term goal #2 Students will use RAZ KIds to support and enhance their literacy learning	Students will understand how RAZ Kids supports their reading comprehension and when to use it	Professional Learning workshops on RAZ Kids	Increase in student use of RAZ Kids to support their Learning Increased comprehension of digital texts through use of RAZ Kids